AirTots Party Booking Terms and Conditions

Please read this document carefully and speak to a member of the team if you have any queries.

- Minimum of 8 guests
- This includes the birthday child
- Final numbers must be confirmed 2 weeks before the party date. It is advised to contact the venue as soon as possible if numbers rise significantly. Should session capacity be reached then increasing may not always be possible.
- Invites can be collected from reception after a deposit has been paid or you can request to be emailed a print at home version.
- A 50% non refundable deposit is required at time of booking to confirm your party. With the outstanding balance due 2 weeks before the party.
- No party guests will be checked in until full payment has been received and cleared. Any delays caused by outstanding payments, including delays to participants' session start times or any loss of allocated session time, will not be reimbursed or compensated for. It is the responsibility of the participant or booking organiser to ensure that full payment is settled in advance to avoid any disruption.
- No parties are reserved without a deposit payment. If the deposit is not paid the party will be cancelled and the slot released for sale.
- All standard parties are 1 hour and 30 minutes in duration, with Extra Time parties being 2 hours. We request that ALL guests arrive 15minutes before the session start time. Please add this as the start time on your invites. Guests arriving to check in late may result in activity time being missed.
- All participants using the activity areas MUST have a completed waiver. Anyone under 18 must have this completed by their parent or guardian giving them permission to use the equipment. A link for this can be found in your confirmation email which needs to be forwarded to guests. We strongly advise doing this in advance as completing them on the day can lead to delays in your guests checking in and starting the party.
- Party rooms are available for half an hour immediately FOLLOWING your activity session. It maybe possible to access the room earlier but this is not guaranteed. Reception will be able to offer advice at check in if this is requested.
- The party manager will contact you 2 weeks before the party date. At which point the final number of guests, food arrangements including special dietary requirements MUST be confirmed. Any late requests may not always be possible.
- Only food and drink provided by Airvault is permitted within the venue. Food being brought in due to allergies or medical conditions is acceptable with prior authorisation from management.
- Party Hosts will assist within the party room, offering children food and drinks, organising the cake and singing happy birthday. Please discuss directly with your host if you have any special requests.
- Arena staff and party hosts will be monitoring safety whilst the children use the equipment and will be there to offer guidance and assistance where needed.
- The drinks station is accessible to your guests throughout the duration of your visit, please ask if you need directing.
- Adult places are provided within the package. 1 free adult place for every toddler place booked. The supervising adult must be over the age of 18.

- Children aged 4 and under must be accompanied on the arena by an adult (over the age of 18years) at a ratio of 1 adult for every 2 children.
- The Airtots party takes place during our Toddler ONLY session. This is strictly for preschool age children only. Older children will not be allowed to access the activity areas during this session and will be turned away. Should you wish to invite older children to your party please contact Airvault immediately to discuss options for moving your party to a more relevant session such as our family session party. Please mention this to guests so they are aware not to bring older children to the session. They will NOT be granted entry to the activity areas.
- Any additional extras must be finalised and paid for 2 weeks prior.
- If any paid for guests fail to attend on the day then no refund will be given.
- You are welcome to bring along your own cake, candles and balloons. All other tableware will be provided.
- Any additional jumpers must be arranged and paid for in advance either by booking online or with the party manager. Adding guests on the day cannot be guaranteed and entry may be refused once capacity is reached. It is advisable to mention this to guests who may wish for siblings to jump alongside party guests so they can prebook sessions to avoid disappointment on the day.
- We are not responsible for guests belongings and have lockers available for the safe storage of any valuables. Reception will take charge of cakes, decorations and party bags whilst waiting to prepare your party room no presents or valuables should be left at reception.
- Party rooms are not locked nor staffed continuously so care should be taken as to what is left in rooms.
- If you have added the UV upgrade package - Party rooms will be set up with UV decorations and tableware. This includes glowsticks and UV balloons. If you would prefer these are not used then you must notify us prior to the party so your room can be set us as expected. All children attending will be offered UV facepaints during their jump session prior to them entering the party room. It is your responsibility to check with parents of guests attending that they are happy for their children to take part and you must notify Airvault should there be any issues beforehand.

- If you have added the UV upgrade package to your party booking, your party room will be decorated with UV-themed decorations and tableware, including glowsticks and UV balloons. If you would prefer not to have these items included, please notify us before the party so we can prepare your room accordingly. All children attending will also be offered UV face paint during their jump session. It is the party organiser's responsibility to check with the parents or guardians of all attending children that they are happy for their child to participate in UV face painting. Please inform Airvault of any concerns or objections before the party date so that we can make the necessary arrangements.

<u>Cancellation Policy</u>

All cancellations must be authorised by management and we must be notified at least 2 weeks prior to the party date. The 50% deposit payment is non refundable.

Thank you for taking the time to read this document. Should you have any queries please call 01204 357 700 or email info@airvault.co.uk